



**Parents (Respondents)/Other Parties' Conference Outline**  
***Confidential-distribution to be limited to the Department, the other parties  
to the matter and the Child Representative (if appointed).***

*This document will not be filed at court*

1. Name and birth date of children:
  
2. Are you the mother, father, a relative or carer (if so, say which):
  
3. Your name, date of birth and the address to which we can send letters:
  
4. What would you like us to know about the Department's list of things they are worried about:
  
5. What do you say about the Department's list of strengths/safety:
  
6. What are the strengths and safety you say are in place
  
7. List what you plan to do to make sure the child/children are safe:
  
8. What do you say about the Department's short term plans for the child/children:
  
9. Who are the people you want the Department to assess to either care for the children or supervise contact:
  
10. What do you say about the Department's long term plans for the child and what would you like to happen:
  
11. Purpose of conference at this time for you:

Signed: ..... Date: